

FD MealPlanner Instructions

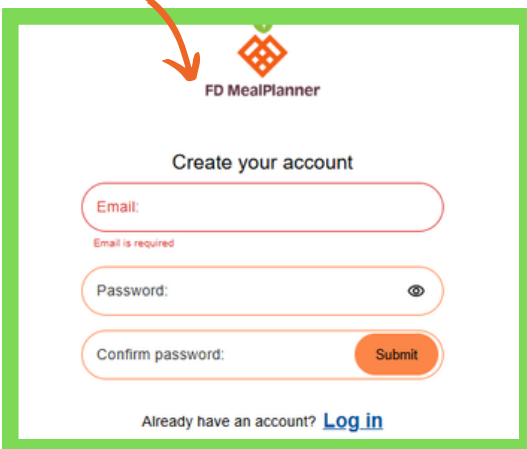
1. <https://www.fdmealplanner.com/#menu/mp/Paramus>

2. Create an account or log in

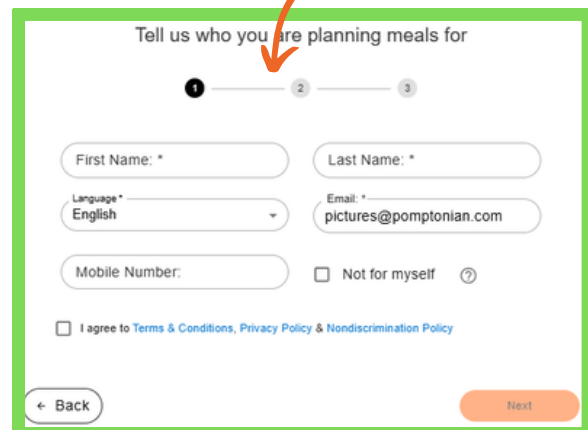
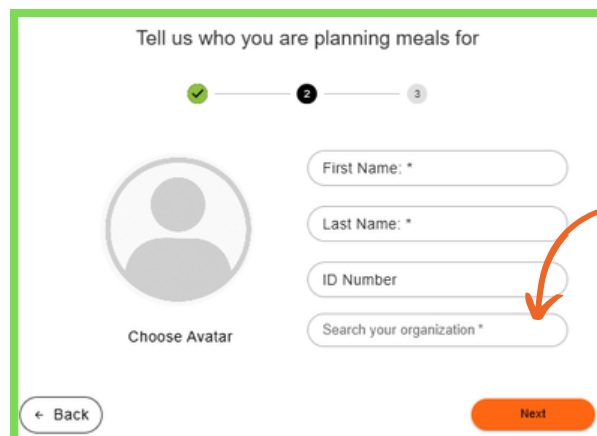


3. Enter information into required fields.

Your Information

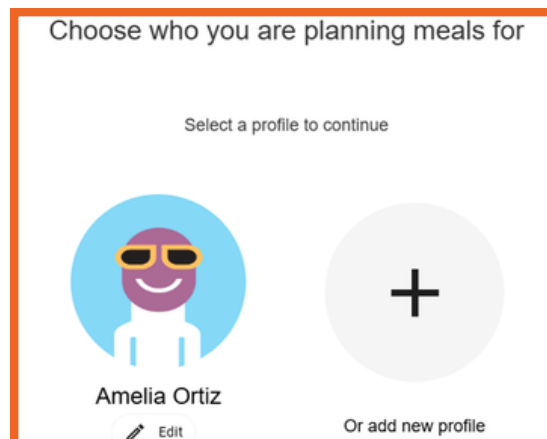
A screenshot of the "Create your account" form. It has the FD MealPlanner logo at the top. The form includes three input fields: "Email:" (with a red border and "Email is required" error text below it), "Password:" (with a toggle for visibility), and "Confirm password:". A "Submit" button is to the right of the confirm password field. At the bottom, it says "Already have an account? [Log in](#)".

Your Child's Information

A screenshot of the "Tell us who you are planning meals for" form, step 1 of 3. It includes input fields for "First Name: *", "Last Name: *", "Language *" (with a dropdown menu showing "English"), and "Email: *" (with "pictures@pomptonian.com" entered). There is also a "Mobile Number:" field and a checkbox for "Not for myself" with a help icon. At the bottom, there is a checkbox for "I agree to [Terms & Conditions](#), [Privacy Policy](#) & [Nondiscrimination Policy](#)", a "Back" button, and a "Next" button.A screenshot of the "Tell us who you are planning meals for" form, step 2 of 3. It shows a progress bar with a green checkmark at step 1 and a black dot at step 2. There is a "Choose Avatar" section with a grey person icon. To the right are input fields for "First Name: *", "Last Name: *", "ID Number", and "Search your organization *". A "Back" button is at the bottom left, and a "Next" button is at the bottom right. An orange arrow points from the "Search your organization *" field towards the "Select Your Child's School" text.

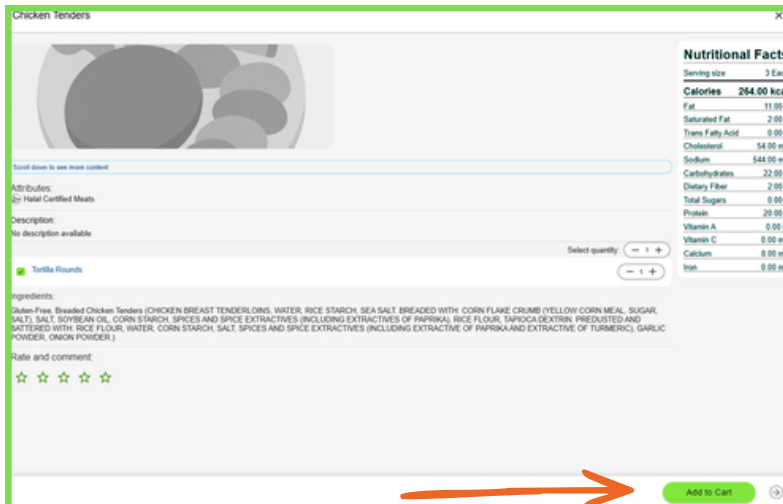
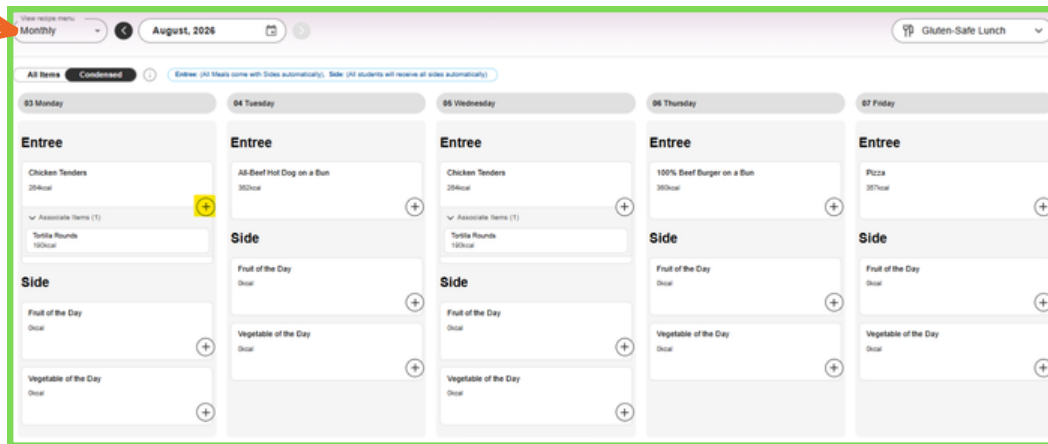
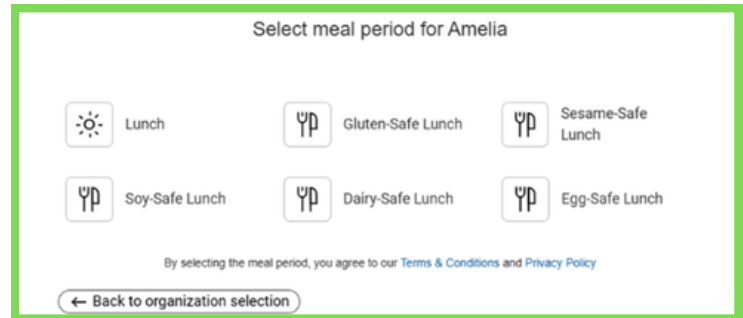
Select Your
Child's School

4. Log in & Select Profile

A screenshot of the "Choose who you are planning meals for" screen. It says "Select a profile to continue" at the top. There are two main options: a profile for "Amelia Ortiz" with a blue circular avatar showing a person with sunglasses, and a "plus" icon in a grey circle. Below the Amelia Ortiz profile is an "Edit" button with a pencil icon. Below the plus icon is the text "Or add new profile".

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5. Select Meal Period
6. Select Grade Level, if Applicable
7. Select Week/Month

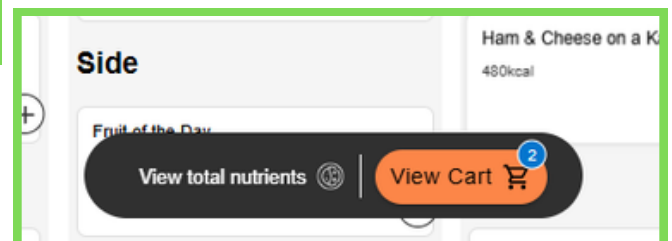


8. Select desired entree and milk variety. Fruit and vegetable will automatically be provided.

9. Click "Add to Cart"

10. If ordering for the entire month, repeat steps 7 & 8 for each day of the month

11. Click on the cart icon that appears on the bottom center of the screen



12. The checkout screen will load
13. Select Time Slot (child's lunch period)
14. Choose Payment Mode: Enter your student's ID
15. Lastly, Click Place Order

- ★ You can also pre-order your child's lunch on the FDMealPlanner App
- ★ Please add funds to your child's lunch account through PaySchoolCentral
- ★ Meals must be ordered no later than midnight, 7 days prior to the date of service